



B.L.D.E. Association's

COLLEGE OF PHARMACY

JAMKHANDI -587301 Dist: Bagalkot-Karnataka

(Approved by Government of Karnataka, Pharmacy Council of India, New Delhi & Affiliated to Rajiv Gandhi University of Health Sciences Karnataka, Bangalore)



Email: principal.copjkd@bldea.org, Phone: 08353-200012 Mob: 9513397410

Ref. No: BLDEA/COP/JKD/20

Date: 24/11/2025

OFFICE ORDER

Sub: Constitution of Boys hostel committee

(Ref: NAAC Guidelines for Boys hostel committee)

In accordance with the guidelines of the National Assessment and Accreditation Council (NAAC) and BLDE SOP, the Boys hostel committee is hereby constituted in BLDEA's College of Pharmacy, Jamkhandi with immediate effect, to develop a system for conscious, consistent, and catalytic improvement in the overall performance of the institution.

Composition of Boys Hostel Committee

Sl. No.	Name	Designation	Role
1	Dr. B Shivakumar	Principal	Chairperson
2	Mr. Somanath janawad	Assistant Professor	Co-Ordinator
3	Dr. Chetankumar M	Associate Professor	Visiting Squad
4	Mr. Shekhar M Teli	Assistant Professor	Visiting Squad
5	Mr. Shivanand Gavaroji	Assistant Professor	Visiting Squad
6	Mr. Ganesh Shiralashetti	Assistant Professor	Visiting Squad
7	Mr. Mallikarjun Poleshi	Assistant Professor	Visiting Squad

Functions of Boys Hostel Committee:

- To ensure a safe, secure, and disciplined residential environment for students
- To supervise the smooth functioning of hostel administration and facilities
- To maintain cleanliness, hygiene, and proper sanitation within the hostel premises
- To ensure availability of nutritious and hygienic food in the hostel mess
- To frame and enforce hostel rules and regulations for orderly conduct
- To address students' grievances related to hostel facilities and services
- To promote healthy living, mutual respect, and communal harmony among residents
- To organize recreational, cultural, and co-curricular activities in the hostel
- To ensure proper maintenance of hostel infrastructure and amenities
- To act as a coordinating body between hostel administration, management, and students



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Objectives:

- To ensure proper availability of hygiene rooms, washrooms and canteen for utility
- To ensure security of resident boys students

Role and responsible of Boys Hostel committee

- Responsible for maintenance of the hostels,
- Looks after the quality of food served in the hostels.
- Keeps strict discipline among students of the hostels.
- Reports to the Director in case of any indiscipline or misbehaviour by the students.
- Looks into the grievances/complaints of the students if found genuine.
- Arranges for first-aid in case of any emergency and arrange for hospitalization of student/staff, if required.
- Surprise visits are made by visiting squads



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Ref. No: BLDEA/COP/JKD/20

Date:

MINUTES OF THE FIRST MEETING OF BOYS HOSTEL COMMITTEE

Date: 25/11/2025

Time: 11:50 am.

Venue: Seminar Hall

Members Present

Sl. No.	Name	Designation	Role	Signature
1	Dr. B Shivakumar	Principal	Chairperson	
2	Dr. B Shivakumar	Principal	Chairperson	
3	Mr. Somanath janawad	Assistant Professor	Co-Ordinator	
4	Dr. Chetankumar M	Associate Professor	Visiting Squad	
5	Mr. Shekhar M Teli	Assistant Professor	Visiting Squad	
6	Mr. Shivanand Gavaroji	Assistant Professor	Visiting Squad	
7	Mr. Ganesh Shiralashetti	Assistant Professor	Visiting Squad	

Agenda of the Meeting

1. Formation and objectives of the Boys Hostel Committee
2. Roles and responsibilities of Boys Hostel Committee
3. Any other matter with the permission of the Chair

Agenda 1: Formation and objectives of the Boys Hostel Committee

The Chairperson welcomed the members and explained the purpose of constituting the Boys Hostel Committee as per NAAC guidelines

Resolution:

The formation and objectives of the Boys Hostel Committee were unanimously approved.

Agenda 2: Roles and responsibilities of Boys Hostel Committee



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The Coordinator explained the duties of the members, emphasizing leadership, discipline, and teamwork.

Resolution:

It was resolved that all members shall perform their duties and responsibilities.

Agenda 3: Any Other Matter

No other matter was discussed.

Conclusion

The meeting concluded with a vote of thanks to the Chair. The Chairperson encouraged the students, members to actively participate in institutional development and maintain discipline and integrity.

Signatures

Chairperson

Boys Hostel Committee

Name: Dr. B. Shivakumar

Signature: B. Shivakumar

Coordinator

Boys Hostel Committee

Name: Mr. Gomanath. Satyappa. Janawad.

Signature: G. Janawad